

Integrated Approaches at Local Scale for Enhancing Water Reuse Efficiency and Sustainable Soil Fertilization from Wastewater's Recovered Nutrients - CIRQUA



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Date: Tuesday 8 April



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Topics

- Management & Governance Structure
- Reporting
- Adjustments
- Payment
- Deliverables and Milestones
- Questions



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Governance Structure

- **Coordinator** – responsible for the project vis-à-vis the EU
- **General Assembly** – ultimate authority in the project
- **Project Executive Committee (PEC)** – supervisory body for implementing the Project
- **WP Leaders** – the daily management of each Work Package
- **Task Leaders**
- **Deliverable Owners**



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Reporting: Technical Report Overview

Objectives and deliverables of the project

The actual activities

Any modification versus Annex I (DoA)

Justification for deviation

Impact of deviation

Not implemented planned activities

Reasons for non-implementation

Responsibility Work Package Leader

Request approval for changes if needed

EC review foreseen, next M18 +/- 3 months



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Financial Reporting I

- Required documents based on your internal accounting rules:
 - Time sheets
 - Contracts
 - Receipts/invoices etc....
- According to budget accounts
 - Using template
 - According to work package and type of expense (labour, travel etc.)
- Audit reports end of project period



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Financial Reporting II

- No contributions in-kind
 - But it is a reimbursement contract
- Expenditure should be:
 - identifiable
 - verifiable
 - recorded
- Direct Revenues
 - To be reduced from grant



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Payment Modalities

- For every reporting period – financial statements
 - Audit certificates only at end of project period
 - Update budgets if required
 - Templates will be distributed
 - Submission to project coordinator
- The next interim payment will be based on your financial statement



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Adjustments

Things that cannot change

- The main deliverables & milestones
- The total EU contribution

Everything else can be changed in dialogue with involved WP leader(s) & Coordinator

- Activities
- Budgets

Mechanism

- Justification
- Notify Spyros & Menelaos
- In coordination with the related WP leaders



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Milestones

Milestones: control points in the project that help to chart progress (kick-off meetings, steering committees, first-draft of a survey, prototype, etc)

In 1st reporting period we have 3 milestones:

- M5.2, Constitution of the SEG groups and initial collaborative work (WP5, M6, D5.1)
- M1.1 Synthesis of biomass-derived nanostructured filter materials and photocatalysts (WP1, M8, D1.1)
- M1.2, Construction of CW prototypes (WP2, M12, D2.1)



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Deliverables

- Submission (by the Coordinator) of the '**deliverables**' identified in Annex 1, in accordance with the timing and conditions set out in it, is a formal requirement.
- Final draft version of deliverable needs to be circulated internally well ahead of formal deadline, possibly one month before.
- Use project template, Start early, Involve relevant partners in the development
- Invest effort and time to make it visually attractive and readable
- Include Executive Summary, possibly Com & Expl activities (completed or planned), Glossary etc
- deliverables already submitted, key deliverables until M18 (30 September 2025)



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Deliverables I

D3.1. Establishment of performance criteria, uDev, M16

D2.4, SARS-CoV-2 surveillance, UMA, M18

D2.3, Pollutants removal efficiency of CW prototypes, IU, M18

D2.2, Automation of CW prototypes, UAET (**OTHER**), M12

D2.1, Design and construction of CW prototypes, ASU (**DEM**), M12

D1.3, Synthesis of innovative photocatalysts and setup of planar configuration, DUTH, M8

D1.2, Efficiency of the synthesized porous materials, UC3M, M10

D1.1, Synthesis of MOFs and MOF composites to serve as advanced filter materials, UCY, M8



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Deliverables II

D7.4, CIRQUA Intranet management tool, DUTH (**OTHER**), M3

D7.3, Minutes from GA, EB meetings, DUTH, m12, m24, m36

D7.2, Templates for technical and financial reports, DUTH, M3

D7.1, Completion of SAB, DUTH, M3

D6.8, Exploitation plan, uDev, (M18,M36)

D6.7, Reports on the Dissem. Activ.& materials, UPAT, M6&M36

D6.2, Stakeholder analysis and mapping, M3R, M12

D6.1, Data Management Plan, UPAT, (**m6, m18, m36**)

D5.1, Stakeholders' Engagement Plan, M3R, M6



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Thank you



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